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FEDERAL PUBLIC DEFENDER
Districts of Colorado and Wyoming

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POSITION ANNOUNCEMENT
Spanish Staff Interpreter

The Federal Public Defender for the District of Colorado is accepting applications for the position of Spanish Staff Interpreter for our Denver office. The Federal Public Defender operates under the authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide defense services for indigent persons in federal criminal cases and related matters in the federal courts.

Primary Job Duties:

The Spanish Interpreter must be able to interpret/translate all forms of verbal and written communications. Oral interpretation requires proficiency in both consecutive and simultaneous modes. Document interpretation includes legal documents, correspondence, transcripts, treaties, psychological, medical and other forensic reports and records, foreign documents, case related documents, and audio and video tape recordings. The Spanish Interpreter will be required to provide services during jail visits, phone calls, official court proceedings, witness interviews and interviews with other government officials, as appropriate.

The Spanish Interpreter is required to maintain the confidentiality of all interpreted communications and the fact of such communications at all times; assist the attorney in understanding the cultural background of the client, based on the country of origin, as well as his/her level of comprehension with regard to the judicial process of the United States; help the attorney establish a professional relationship with the client or witnesses; remain impartial in all situations, interpreting accurately and completely, without regard to the content of the communication; and schedule his/her time to accommodate the needs of staff members who require assistance in and out of the office. Some travel will be required.

Requirements and Qualifications:

Candidates must have a high school degree or equivalent. A minimum of five (5) years of Spanish interpretation and translation experience is required. Education may be substituted for some experience. State Court Certification or equivalent required. Federal Court Certification is strongly preferred. Applicants must have a valid driver's license, car and appropriate motor vehicle insurance.

Selection for this position is contingent on proof of U.S. citizenship or, for noncitizens, proof of authorization to work in the United States plus proof of entitlement to receive compensation.

This is a full-time position. Salary is commensurate with qualifications and experience. All resume information and certifications will be verified during the interview process. Final hiring is contingent upon the availability of funding and approval. Final appointment is subject to a satisfactory background investigation.

Qualified individuals may apply by submitting a letter of interest and resume. **Application deadline COB Friday, April 13, 2012.** Applications should be sent to:

Deanne Bader
Financial Administrator
Office of the Federal Public Defender
633 17th Street, Ste #1000
Denver CO 80202

The Federal Public Defender is an equal opportunity employer.